



**TRAINING PROGRAM 2011-2012
FOR VOLUNTEER STAFF**

The training program and the study material are available in French only.

All volunteers must follow compulsory training which is offered free of charge from October to January for education; October or February for conservation; regularly for all other positions.

Regular training

Concerned positions: front desk receptionist, museum technician, support staff for events

This practical training session lasting between 1 and 3 hours is given regularly during the recruitment period, generally on the first day of work.

Autonomous training

Concerned positions: artistic workshop animator, assistant animator

This training session lasting between 3 and 10 hours can be accomplished anytime during the recruitment period, depending on the calendar of activities. It consists of a series of observations and practices. The training of artistic workshop animators is followed by a practical evaluation.

Structured training

Concerned position: tour guide

This training session of 30 hours is in three parts: theory, practice and observation. It is offered once a year from October until January and takes place once a week, usually Tuesday afternoons. The training of tour guides includes three evaluations: self, written and practical.

October	Guided tour of the permanent exhibition	Observations
	Museum history and educative programs	
November	Reading subjects: ceramics, textiles, furniture, blacksmith and tinsmith, silversmith and goldsmith, sculpture and folk art + self evaluation	
December	Animation techniques for the adult public	
	Animation techniques for school groups + written evaluation	
January	Group practice and evaluation	
	Live practice with experienced guides + practical evaluation	